

Activation Email Sent to External Email Address

From: identity@psu.edu
Subject: **IMMEDIATE ACTION REQUIRED: Penn State Access Account Activation**
Date: *[Date and Time Here]*
To: *[Recipient Email Here]*

[Name Here],

At this stage in your relationship with Penn State, **you must activate your Penn State Access Account within one week of when this message was sent.** This account will allow you to access additional/various Penn State services.

Your user ID is: *[Access Account User ID Here]*

Please visit the following link to activate your account:
[Activation Link Here]

At the activation link, you will need to:

- Verify your identity
- Agree to Penn State's Access Account policies
- Set up three security questions and answers
- Set your password

Once you have completed these actions, your account will be activated. A confirmation email will be sent to your personal email account.

If you are unable to activate your account within that time limit or if you have any questions, then please contact the Penn State IT Service Desk at 814-865-HELP (4357) or <http://itservicedesk.psu.edu>.

Thank you,
Penn State Identity Services